

Arslan Hayyat

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Dynamic and dedicated professional with an MSc in Project Management and a Bachelor's in Electrical Engineering. Proven expertise in caregiving, security supervision, and engineering with a focus on delivering exceptional results. Skilled in stakeholder management, risk analysis, and leveraging technical tools to enhance efficiency. Committed to fostering growth, improving processes, and exceeding expectations in every role.

Professional Experience

Fullfilling Healthcare Ltd 05/24 - Present
Home Carer

- Delivered compassionate care to individuals, ensuring safety and well-being.
- Supported clients with daily routines, medication administration, and emotional needs.
- Maintained meticulous records of client care plans and progress.

Night Watch Security Services Ltd 06/21 - 04/24
Security Supervisor

- Monitored and maintained security systems, ensuring 100% functionality.
- Responded effectively to emergencies, alarms, and distress situations.
- Supervised security personnel and ensured compliance with safety protocols.
- Drafted and submitted comprehensive security reports.

Miraz Builders 03/18 - 01/20
Assistant Electrical Engineer

- Provided technical assistance in project design and execution.
- Drafted technical and regulatory documents with precision, reducing errors by 15%.
- Applied engineering principles using CAD and other software tools.
- Enhanced project timelines by introducing efficient workflows.

University of Northampton 01/21 - 02/21
Student Volunteer

- Facilitated orientation programs, ensuring a welcoming experience for students and parents.
- Conducted Q&A sessions and guided visitors around the campus.
- Supported new students through one-on-one conversations, promoting community integration.

Education

University of Northampton 02/20 - 02/22
MSc Project Management

- Developed expertise in managing complex projects across diverse industries.
- Studied key methodologies such as Agile, Waterfall, and Lean project management.
- Specialized in risk management, stakeholder engagement, and budgeting.
- Dissertation: "Effective Risk Management Strategies in Construction Projects" – Achieved distinction.

- Gained comprehensive knowledge in electrical systems, circuit design, and power generation.
- Proficient in engineering tools like AutoCAD, MATLAB, and simulation software.
- Final Year Project: "Design and Implementation of Smart Home Automation System" – Focused on IoT integration for energy efficiency.
- Coursework highlights:
 - Electrical Power Systems
 - Control Systems Engineering
 - Digital Electronics
 - Microprocessors and Embedded Systems

Key Skills

- Caregiving & Support: Compassionate care delivery, medication assistance, and emotional support.
- Project Management: Risk analysis, stakeholder collaboration, and process optimization.
- Technical Proficiency: CAD software, Microsoft Office Suite (Word, Excel, PowerPoint).
- Leadership & Communication: Strong interpersonal, written, and verbal communication skills.
- Problem-Solving: Innovative thinker with a hands-on approach to resolving challenges.

Achievements

- Consistently received high praise for delivering exceptional care services in a professional setting.
- Improved operational security efficiency by maintaining system uptime and optimizing response protocols.
- Played a vital role in engineering projects, successfully meeting tight deadlines and improving quality outcomes.