

Curriculum Vitae

PERSONAL INFORMATION

Name: Ms. Erica Joycelyn Awotwe
Occupation: Registered Mental Health Nurse
Address: Enchi Government Hospital,
P. O. Box 66, Enchi
Western-North, Ghana.
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Email: joycelynawotwe@gmail.com
Nationality: Ghanaian

PROFILE

Erica Joycelyn Awotwe is a mental health nurse with more than three (3) years of practical experience in providing comprehensive care and support to patients and their families. Whether working independently or collaboratively with other healthcare professionals, she ensures that her patients receive holistic care, comfort, and protection. Erica is committed to expanding her knowledge and experience in mental health care to enhance the well-being and safety of all patients and their loved ones in her care.

CAREER OBJECTIVE

With my strong interpersonal and occupational skills, I aim to contribute towards achieving institutional objectives by prioritizing the safety, preferences, needs, and satisfaction of patients and their families. My ultimate goal is to work in their best interest while supporting my colleagues whenever necessary.

SKILLS & ABILITIES

My skillset comprises various qualities, such as kindness, compassion, integrity, teamwork, excellence, reliability, professionalism, effective communication, confidence, adaptability, initiative, and strong leadership. These skills enable me to excel in a variety of settings and to deliver exceptional outcomes in any role I undertake.

EMPLOYMENT HISTORY

Staff Nurse,
Enchi Government Hospital, Western North, Ghana.
From September 2020- To Present

Responsibilities

- Utilize the nursing process to deliver customized care to patients and their relatives.
- Conduct risk assessments and management.
- Advocate for patients' rights and safety concerns.
- Manage acute and chronic conditions.
- Assist with activities of daily living.
- Collaborate with the healthcare team.
- Administer prescribed medications and treatments.
- Monitor and document patient condition.
- Develop and implement discharge plans.
- Educate and counsel patients and their families on health-related issues.
- Explain patients' and relatives' right to refuse or consent to treatment.

Rotation Nurse/Intern,

Koforidua Regional Hospital, Eastern Region, Ghana.

From April 2018 - To April 2019.

Responsibilities

- Provided comprehensive patient care by checking and documenting vital signs.
- Administering medication, and educating patients on their condition and medication.
- Managing patients in the recovery unit post-surgery, admitting and discharging patients.
- Conducting physical and psychological assessments.
- Engaging patients in recreational therapy.
- Conducting home visits for psychiatric patients.
- Interviewing patients and taking their history.
- Performing mental status examinations (MSE).
- Referring patients to appropriate facilities for further management.

EDUCATION

- **Diploma in Registered Mental Health Nursing,**

Psychiatric Nursing Training College, Ankaful-Cape Coast, Ghana.

From August 2014- To August 2017.

- **West African Senior Secondary Certificate,**

Mfantsiman Girls Senior High School, Saltpond, Ghana.

From October 2010 - To May 2013.

CRIMINAL RECORD

No criminal records, offenses, or charges.

ADDITIONAL INFORMATION

Graduated from Psychiatric Nursing Training College, Ankafu with Second Class Upper Division honors and a CGPA of 3.2

HOBBIES AND INTERESTS

Reading, watching medical TV shows, and traveling.